

Lexington-Hamline Community Council

Board of Directors Meeting Minutes

10/23/2017 at 7pm

Present: Ashley Rashid, Sarah Murphy, Paul Bakke, Sam White, Sharon Fischlowitz, Jeremy Lostetter, Johnell Kolve, Lucas Riley, Amy Gundermann

Excused: Larissa Kiel, Emmy Treichel

1. Call to Order - Sharon called the meeting to order at 7PM
2. Approval of Oct 2017 Agenda, Sept 2017 Minutes - Sharon
 - a. Correction: Johnell was not present at the Sept meeting

Motion to approve October Agenda and September Minutes as amended (Jeremy). Seconded (Johnell). Motion Passed.

3. Reports and Discussions

a. Executive Director's Report - Amy

- i. Community Shares Campaign - Amy shared the brochures and gave an overview of the Community Shares program inviting board members to consider giving through their employers.
- ii. Presentation of Home Improvement Loan Program transition plan - Ashley read the following recommendation from the Finance Committee:

1. *Since the Greater Metropolitan Housing Corporation (GMHC) has resigned from servicing the Lex-Ham Community Home Improvement Loan Fund, effective November 1, 2017, the Lex-Ham Finance Committee recommends that the balance of the Loan Fund be deposited in the LHCC checking account and that the Council temporarily accepts payments from the one remaining loan recipient in the form of automatic monthly transfers from the borrower's bank account to the LHCC checking account.*

The Committee further recommends that the LHCC Home Improvement Loan Program Task Force be formed to study the structure and feasibility of the Loan Fund and to search for a replacement servicer.

Paul suggested that a dedicated savings account be created for the Housing Loan Funds in the near future to separate it from operating funds.

Motion to accept the Finance Committee's recommendation that the remaining Home Improvement Loan funds be deposited in the checking account at Associated Bank and then a dedicated savings account within six months. Outstanding loan will be handled by Lex-Ham and collected through automatic payments. A Home Improvement Loan Program Task Force will be established at the Annual Board Retreat in January (Johnell). Seconded (Lucas). Motion Passed.

b. Committee Reports and Discussions

- i. Exec - Sharon

1. Presentation of 2018 Draft Budget

EXECUTIVE SESSION

Motion to pass the proposed 2018 Budget with the amendments of \$777 additional revenue by incorporating a small (\$250) fundraising tool at each Lex-Ham event (ie:raffle) and raising the Personnel line item by \$777 (Sam).

Seconded (Lucas). Motion Passed.

2. Lucas noted that an additional brainstorming meeting/ task force is needed to work on fundraising for LHCC. Perhaps a new committee could be formed for 2018. Sarah suggested that this be a discussion at retreat in January with full board rather than a small group.

3. Board Slate for 2017/2018: President - Sharon, VP - Lucas, Secretary - Larissa, Treasurer - Ashley

Motion to recognize that Lucas and Larissa will share Secretary/VP duties for 2018 although Larissa will carry the Secretary title and Lucas will carry the VP title (Sam). Seconded (Paul). Motion Passed.

4. Board and Committee Recruitment - still working on recruitment, no new members yet. Sharon may have a Robotics Team member from Central High School who would be interested in serving as a youth board member and has been in conversation with a lawyer group, too.

ii. Events - Lucas

1. Annual Meeting - The last Events Meeting was held at St. George to make plans for layout and flow for the evening. Task list was shared, come early or stay late if you are able help more. Awardees have been notified and hosts have been established for each.

2. Auction - Ashley

a. Raffle advice? Current list of donations shared.

i. Raffle ideas: Lucas' cake, Lex-Ham t-shirts, signs, Karen Randall's homemade goods. Jeremy suggested using something that would not sell above cost for the raffle but would be of interest to everyone (WA Frost). If several items are raffled, biggest ticket item should be pulled first or have separate bowls for each.

ii. Sharon - Use raffle concept for other Lex-Ham events.

iii. Lucas - Garage sale for Lex-Ham in future, discuss at Jan retreat.

3. Childcare - Amy has hired two Concordia students who work in the daycare center at Concordia. Working on logistics.

iii. Outreach - Sarah

1. Good Works Fund designated donations - could donate the remaining funds since it was not used by "Do a Little Something". Promote the mini grants at the Annual Meeting (info on the tables).

Motion to give the remaining money from "Good Works" fund at the end of 2017 to the new Park at Griggs (2/3 of total) and the Rondo Commemorative Plaza (1/3 of total) (Sam). Seconded (Paul). Motion Passed.

iv. Community Fund Task Force - Jeremy

1. Met with Associated prior to BOD meeting to review their proposal and our Fund Policy. Final recommendation from the Task Force should be ready for the Nov board meeting.

c. UPDC Reports

i. UPDC BOD - Jeremy

1. Annual Meeting - Former Mayor Latimer and CM Dai Thao spoke. Thao is promoting business incubator concepts and city may help acquire land for projects. Panel discussion with small business owners included Vibrant from Lex-Ham. UPDC's annual budget of \$138K and board slate was approved.

ii. Land Use and Economic Development - Paul

1. Meeting next Monday regarding historic house on Marshall related to zoning study.

4. New Business

- a. 2018 Retreat - Sharon asked for feedback on whether or not to include others at the retreat (such as Associated Bank reps to talk about the Community Fund) or to focus on internal discussions. Answers varied with openness to conversation with Associated but a strong desire to protect the time for board to accomplish the work of planning and digging deeper into discussion as a board.

9:05 Motion to Adjourn meeting (Johnell). Seconded (Jeremy). Motion Passed.

Respectfully submitted by Amy Gundermann.