

Lexington-Hamline Community Council
Board of Directors Meeting Minutes
9/25/2017 at 7pm

Present: Amy Lucas Riley, Sarah Murphy,, Paul Bakke, Sharon Fischlowitz, Jeremy Lostetter, Larissa Kiel, and Amy Gundermann, Johnell Hargis Kolve, Ashley Rashid, Sam White

Excused: Emmy Treichel

- 1) Call to Order - Sharon
7:04pm Sharon called the meeting to order
- 2) Approval of Sept 2017 Agenda, August 2017 Minutes - Sharon
 - a) **Motion to Approve Sept Agenda- Jeremy Seconded- Sarah All in favor**
 - b) **Motion to Approve August Minutes (edited)- Lucas Seconded- Sam All in favor**
- 3) Reports and Discussions
 - a) Executive Director's Report - Amy (see written report)
 - A lot coming up: Annual meeting, Eavesdropper, the Friends letter in October for fundraising. Will need support from the Board.
 - How did the meeting with UPDC go? Positive- A meeting that demonstrated partnership and getting to know Lex- Ham better and vision for UPDC
 - Community Meeting regarding safety at Dunning- Jeremy will come to the meeting to help represent UPDC, but no other representatives are expected to come. (Julie will be unable to come.) We are hoping to have someone from the UPDC Parks and Environment Committee, a Rep from Concordia, and representatives from Skyline. Meeting will be on Thursday, Sept 28th at 6:15pm. Amy will facilitate a question and answer session. CM Thao and Chief Axtell have committed to being there along with Andy from Parks.
 - b) Treasurer's Report – (written)
Draft Budget 2018
 - We need to increase personnel expenses. We are very pleased with our staff and we would like to increase her salary. Personnel Committee will look at this matter, talk to Steve about specific amounts, and come to the Board with recommendations.
 - Notes from Amy- We did not meet our Grant goals. And we did not spend our Good Works funds. We could use the Good Works money to balance out budget? The Thrivent grants (we have received 3) have off set the expenses of events. Postage for Eavesdropper could be cheaper if it's drop off in Eagan and not locally.
 - There are disagreements about how much the Audit costs (between \$500 to \$5000.) We could use \$ from Good Works fund? We only do an Audit OR a Review every year.
 - "Other"- What is this? It is for special events where we spend the money, but we get reimbursed. It would be nice to rename this as "Reimbursable Spending/Grants."
 - Do we approve with the high estimates in Grant revenue? Ashley and Amy are committing to this for next year.
 - Propose for the 2019 Budget, look at another \$5000 to support our staff. Hiring support for ED through work-study. Or for more hours for our ED. We could approach Concordia about work study- Outreach Committee will do some research on local universities and organizations to see what volunteer programs are in place. Saint Thomas University had a program at the law school where students had to do 50 hours of public service. Concordia may have volunteers through their Political Science Dept.
 - Find an equivalent for Hoot Suite to help support communication.
Motion to raise \$5000 or more to provide additional staff for the organization- Paul Seconded- Sam All in favor

We need to meet in October to approve the 2018 Budget. This will be a focused meeting to approve the budget and go over roles for the Annual Meeting.

- c) Committee Reports and Discussions
 1. Exec Committee- Sharon
For the 2017-18 LHCC Board
 - Sharon as President for next year, Lucas- Vice President (with the eye to being President), Larissa- Secretary, Ashley- Treasurer
Neighborhood Awards (see nominations included in the Board Packet)
 - Awards decided to be given as follows: Linda Feinberg- Sarah; Good Neighbor- Megan; Community Service- Heidi; Richard Norris- David Special Award for Common Bond because they went above and beyond their paid duties "Outstanding Community Partner"
Proposing that we move acknowledging the Ash Tree work to next year

- January Board Retreat Ideas and Areas of focus
 - ❖ Discuss the roles of Core Committees and Task Forces- Look at the Organizational Structure- Review and Refine
 - ❖ Google Docs for Agendas and other Documents- Email Group
 - ❖ Race Conversation
 - ❖ Calendar- Large to Review and see schedule for the year
 - ❖ Committees to get together to come up with Goals and Schedule Meetings - Break Out Sessions
 - ❖ 15 minute Ice Breaker
 - ❖ Board does go to the UPDC Annual Meeting- make this a Board duty

2. Events - Lucas (see written report)

- Annual Meeting- We will have a 3pm meeting to finalize details with the space for the annual meeting, still getting dates for that. Lucas will send out dates to the Board for that meeting. Plus the October meeting, we should be good.
- Auction - Ashley has put together a letter for donations for the auction. Donation form and form letter will be sent out. Ashley needs donations by the 3rd of Nov or sooner. She will also send out a list of businesses that have donated before. She will share a Google Doc that will give a list of current businesses that are donating this year.

3. Outreach - Sarah

- Good Works Fund
- LED Letter- watch for this letter through email. Be sure to talk to about the LED work at the Annual Meeting

4. Finance - Amy (will be discussed in October meeting)

- Home Improvement Loan Program, interim servicing

5. Community Fund Task Force - Jeremy (will be discussed at October meeting)

6. Personnel - Sharon (will be discussed at the October meeting)

7. UPDC Reports

- UPDC BOD - Jeremy
Meeting was Sept 6th. Union Park Board said that regarding safety at Dunning, Thursday's meeting at Dunning would be all that is needed from UPDC. Jeremy brought up the idea of sending the letter from Union Park, but Julie felt that the meeting would be enough. Jeremy will go to the meeting, see how that goes and then see if we need to go back to Union Park for the letter. Approved of the zoning study on Marshall, West of Snelling, but recommended a one year moratorium on variances. Encouraging a study on Selby.
- Land Use and Economic Development - Paul NO MEETING

4) New Business- none

5) Adjourn meeting - Sharon

Motion to Adjourn meeting- Jeremy Seconded- Sarah All in favor

Next BOD Meeting Date: Monday, October 23rd from 7-9pm

Upcoming Events:

September 28th from 6:15-7:15pm: Community Safety Meeting about Dunning, Dunning Park

October 12th from 6pm (social hour) 7pm-9pm: Union Park Annual Meeting

October 23rd, Lex-Ham Board Meeting

November 5th from 6-8pm: Lex-Ham Annual Dinner, Potluck, & Silent Auction at St. George Greek Orthodox Church