

Lexington-Hamline Community Council

Board of Directors Meeting Minutes

11/26/2018 at 7:00 PM

Present: (Amy) Lucas Riley, Emmy Treichel, Dawn Puroway, Ashley Rashid, Natalie Kennedy Schuck, Sarah Murphy, Amy Gundermann, Sam White
Excused: Jeremy Lostetter

1. Call to Order - Lucas (7:05)
2. Introductions and discussion of board recruitment - 2 more people on the board would be good
3. **Approval of November 2018 Agenda, Motion Sarah, Seconded Ashley, passed, and Approval of September 2018 & October 2018 Minutes - Motion Emmy, Seconded Sarah, passed**
4. Best Practices for Nonprofits Topic Discussion - Lucas
 - a. Recap of board responsibilities and characteristics
 - b. Board composition
 - i. Boards should be made up of individual volunteers who are committed to representing the best interests of the organization, its mission, and the community it serves.
 - ii. We are responsible for developing, defining, and reviewing the organizations mission; providing leadership and strategic direction to the organization; we are stewards, not owners of the organization; we make decisions through a diversity of perspectives.
5. Reports
 - a. Executive Director's Report - Amy
 - i. Community Shares MN Campaign - We discussed the annual giving campaign, all are invited to consider making a donation.
 - ii. Volunteer event with Concordia for their 125th Anniversary in April of 2019 is still in the beginning planning stages.
 - b. Committee Reports
 - i. Exec and Personnel - Lucas
 1. Personnel will work on an annual review for the executive director
 - ii. Finance - Ashley
 1. The committee determined the steps for moving the money back into the Community Fund from the Home Improvement Program per the board's directive.
 2. The committee talked about restructuring the budget to show how gift cards and Thrivent Grants are represented in our income and expenditures.. An updated budget will be ready by January.
 - iii. Events -
 1. Annual Potluck (& Annual Meeting)
 - a. Auction - Almost the same amount of revenue with half the number of items as last year

- b. For next year - expand the raffle
 - c. Annual meeting next year will be separate from the Gala (where the auction and awards will take place)
 - 2. Spaghetti Dinner - March 3
 - a. We discussed whether to keep the location at St George or look into another option. Josh will look into a possible space at St. Thomas More
 - iv. Anniversary Task Force - Sam
 - 1. 50th anniversary book draft will be ready in April; Gala is possibly September 21st, and possibly at Concordia; Video - Sam is taking the lead; Art project in the neighborhood - Natalie suggested partnering with a local artist
 - 2. Next meeting at Emmy's on January 17th
 - v. Outreach - Sarah
 - 1. Lex Ham garage sale - May 17&18 - we decided to ask for a minimum \$5 donation to be listed as part of the garage sale
 - 2. Bike rodeo is being planned for next year - Josh is leading
 - 3. "Night Out for Neighbors?" or some other event for adults is in the works
 - 4. Grant writing meeting was held in November
 - 5. We Care - Emmy - there are so many services locally, how can we connect the information about service available with the people who want/need it? Working on an accurate list of seniors in Lex-Ham.
 - c. UPDC Reports
 - i. UPDC BOD - Amy shared information from Jeremy
 - 1. Grid 10 seat is still open, anyone in Union Park can apply
 - 2. Public comment period for the Comprehensive Plan 2040 is open - the board plans to submit a statement, January 11th at 8:30 am is the public hearing
- 6. New Business - none
- 7. **Adjourn Meeting - 9:01**
 - a. **Motion to adjourn Josh, second Ashley**

Respectfully submitted by Dawn Puroway